

TO: The Honorable Board of Supervisors

FROM: F. Craig Meadows, County Administrator  
L. Carol Edmonds, Assistant County Administrator

DATE: April 11, 2011

**SUBJECT: AGENDA REPORT**

---

**I. CALL TO ORDER**

**II. INTO CLOSED MEETING**

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711 (5) Discussion Concerning a Prospective Business or Industry or the Expansion of an Existing Business or Industry Where No Previous Announcement Has Been Made of the Business or Industry's Interest in Locating or Expanding Its Facilities in the Community.

1. Project # 2011-017

(1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Agency on Aging  
2. Workforce Investment Board

**III. OUT OF CLOSED MEETING**

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

#### **IV. CERTIFICATION OF CLOSED MEETING**

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

NAYS

ABSENT DURING VOTE

ABSENT DURING MEETING

#### **V. INVOCATION**

#### **VI. PLEDGE OF ALLEGIANCE**

#### **VII. DELEGATION**

**A. SUBJECT: VIRGINIA DEPARTMENT OF  
TRANSPORTATION**

**Virginia Department of Transportation**

David Clarke, VDOT Residency Administrator, will update the Board of Supervisors on road issues/concerns in Montgomery County.

**VIII. PUBLIC ADDRESS**

**IX. ADDENDUM**

**X. CONSENT AGENDA**

**XI. OLD BUSINESS**

**A. SUBJECT: SPECIAL USE PERMIT – MARTIN INVESTMENTS**

**R-FY-11-  
SPECIAL USE PERMIT  
MARTIN INVESTMENTS (AGENT: DEWAYNE MARTIN)  
FOR THE PURPOSE OF ALLOWING A  
PRIVATE RECREATIONAL VEHICLE PARK AND CAMPGROUND  
IN THE PRICES FORK MAGISTERIAL DISTRICT (DISTRICT E)  
PARCEL ID 010426, TAX MAP NUMBER 035-7-1**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the request by **Martin Investments (Agent: Dewayne Martin)** for a special use permit to allow a private recreational vehicle park and campground is consistent with the County's Comprehensive Plan and is hereby **approved** with the following conditions:

1. This special use permit authorizes use of the property for a private recreational vehicle park and campground which shall not be open to the public and shall conform to the Concept Plan included within application materials submitted February 1, 2011.
2. No more than five (5) recreational vehicles and/or tents are allowed on site at any one time.
3. Recreational vehicles parked on site shall meet the following requirements per Section 10-37, Article VI, Definition.

***Recreational vehicle-*** A vehicle which is:

- Built on a single chassis;
- Four hundred (400) square feet or less when measured at the largest horizontal projection;
- Designed to be self-propelled or permanently towable by a light duty truck; and,

- Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational camping, travel, or seasonal use.
4. All recreational vehicles placed on site shall be on the site for fewer than one hundred eighty (180) consecutive days and be fully licensed and ready for highway use (a recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions) per Section 10-37((3.3)(e).
  5. A site plan shall be submitted for review and approval prior to use of the private recreational park and campground.
  6. All required zoning permits, building permits and/or change of use and occupancy approvals, or any other required permits shall be obtained prior to use of the property as a recreational park and campground.
  7. No off-site parking shall be allowed.
  8. No trash, litter or debris shall accumulate or be stored on the property, other than what is typically found in a residential application. Trash, litter or debris shall be removed promptly to avoid scattering by foul or animals.
  9. Any lighting installed on the property shall be dusk to dawn, shielded fixtures to avoid glare onto adjacent properties and night sky, and shall comply with Montgomery County Zoning Ordinance 10-46(9) Performance Standards.
  10. Storage of all water sports equipment shall be screened from view of adjacent properties.

The property is located at 2611 Big Falls Road (Rte. 625) and is identified as Tax Parcel No. 035-7-1 (Acct # 010426) in the Prices Fork Magisterial District (District E). The property currently lies in an area designated as Rural in the 2025 Comprehensive Plan.

ISSUE/PURPOSE: Special Use Permit

JUSTIFICATION: At their March 16, 2011 meeting, the Planning Commission recommended approving the special use permit request by a vote of 9-0. See TAB **B.**

**B. SUBJECT: SIX-YEAR SECONDARY ROAD  
IMPROVEMENT PLAN FOR FY 2011/12-  
2016/17**

**R-FY-11-  
RESOLUTION ADOPTING THE  
SIX-YEAR SECONDARY ROAD  
IMPROVEMENT PLAN FOR FY 2011/12-2016/17**

WHEREAS, The Board of Supervisors of Montgomery County, Virginia, in cooperation with representatives of the Virginia Department of Transportation, have prepared a proposed Six-Year Plan for Montgomery County listing improvements proposed on the State Secondary Highway System in Montgomery for which funds are to be budgeted in fiscal years 2011/12-2016/17; and

WHEREAS, A duly advertised public hearing was conducted at the Montgomery County Government Center in Christiansburg, Virginia at 7:15 p.m. on Monday, March 14, 2011 for the purpose of informing interested citizens of the proposed Six-Year Plan for soliciting public input into the planning process in accordance with Section 33.1-70.01 of the Code of Virginia of 1950, as amended; and

WHEREAS, This Board has given due consideration to such input and other factors pertaining to improvements of the State Secondary Highway System in Montgomery County.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby approves the Six-Year Plan for Improvement of the State Secondary Highway System in Montgomery County for fiscal years, 2011/12-2016/17 as shown below:

**MONTGOMERY COUNTY  
Secondary Six Year Plan  
(2011/12 through 2016/17)**

<b><u>Priority</u></b>	<b><u>Route #</u></b>	<b><u>Road Name</u></b>	<b><u>From: To:</u></b>	<b><u>Description</u></b>
0	VAR	VAR	----	Countywide
1	639	Mt. Pleasant Road	From 0.05 mi. W. Rte. 722 to 1.24 mi. E. Rte. 722	Reconstruct
2	606	Sidney Church Road	From Rte. 669 to Rte. 673	Reconstruct
3	600	Piney Woods Road	From Rte. 787 to Rte. 672	Reconstruct
4	639	Mt. Pleasant Road	Bridge over Elliott Creek	Reconstruct
5	643	Yellow Sulphur Road	From 1.0 mi. N. C'Burg to Rte. 642	Reconstruct
6	621	Craig Creek Road	From 7.5 mi. E. Rte. 460 to Craig Co. Line	Reconstruct
7	639	Mt. Pleasant Road	From 0.05 mi W. Rte 722 to 0.07 mi E. Rte 742	Reconstruct

BE IT FURTHER RESOLVED, That adoption of this plan also establishes priorities for preparation of the annual budget for the fiscal year 2011-2012 by the Virginia Department of Transportation Residency Administrator.

ISSUE/PURPOSE: Approve a Six-Year Secondary Road Improvement Plan for fiscal years 2012-2017.

JUSTIFICATION: In FY 09 VDOT removed Yellow Sulphur Rd and Craig Creek Rd from the priority list due to lack of funding. As discussed at the April 13, 2009 meeting, the Board believed that these two roads should remain on the list and move forward when funding becomes available.

See TAB C for a copy of VDOT's recommended draft plan for FY 12/ FY 17.

See TAB C for a copy of the Board's resolution adopted on May 24, 2010 for the Six-Year Secondary Road Improvement Plan for FY 11/FY16, which includes Yellow Sulphur road and Craig Creed Road. Also includes the last phase of Mt. Pleasant Road, as requested by Supervisor Gary Creed.

## **XII. NEW BUSINESS**

### **A. SUBJECT: RESOLUTION SETTING THE REAL ESTATE TAX RATE AND OTHER PROPERTY TAXES**

#### **R-FY-11- RESOLUTION SETTING THE REAL ESTATE TAX RATE**

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia hereby sets the real estate tax rate at \_\_\_\_per \$100 of the assessed valuation of real estate based on 100% of fair market value.

BE IT FURTHER RESOLVED, That the Commissioner of Revenue of Montgomery County, Virginia be, and she is hereby ordered to levy, beginning January 1, 2011 and ending December 31, 2011 the sum of \_\_\_\_ per \$100 of the assessed valuation of real estate based on 100% of fair market value.

FURTHER, The Commissioner of Revenue is instructed to levy for said period other property taxes as follows:

<u>Category</u>	<u>Tax Rate Per \$100 of Assessed Valuation</u>
Tangible Personal Property	\$2.45
Machinery and Tools	\$1.82
Merchants Capital	\$3.05

FURTHER, That the Treasurer of Montgomery County, Virginia is hereby directed to collect the taxes so assessed, and the Clerk of the Board shall forward a copy of this order to said Commissioner of Revenue and the Treasurer.

ISSUE/PURPOSE: Resolution setting the real estate tax rate and other property taxes.

**B. SUBJECT: RESOLUTION ADOPTING THE FY 2011-2012 BUDGET**

**R-FY-11  
RESOLUTION ADOPTING  
THE FY 2011-2012 BUDGET**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Annual Budget for Fiscal Year 2011-2012 be and the same is adopted in the amount of \$\_\_\_\_\_, which except in the case of the public school budget, shall be for informative and fiscal planning purposes only.

ISSUE/PURPOSE: Resolution adopting the FY 2011-2012 Budget.

**C. SUBJECT: RESOLUTION OF APPRECIATION  
AGENCY ON AGING – ELIZABETH DOYLE**

**R-FY-11-  
RESOLUTION OF APPRECIATION  
AGENCY ON AGING  
ELIZABETH H. DOYLE**

*WHEREAS, Elizabeth H. Doyle* has served as the alternate member on the Agency on Aging Board since October 2006; and

*WHEREAS, The County* recognizes the outstanding and dedicated service that *Elizabeth H. Doyle* has rendered the citizens of Montgomery County.

***NOW, THEREFORE, BE IT RESOLVED***, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors, on behalf of the entire citizenship, extends a unanimous vote of appreciation and gratitude to ***Elizabeth H. Doyle***.

***BE IT FURTHER RESOLVED***, That the original of this resolution be presented to ***Elizabeth H. Doyle*** and that a copy be made a part of the official Minutes of Montgomery County.

ISSUE/PURPOSE: Adopt a resolution of appreciation for Elizabeth H. Doyle, the alternate member on the Agency on Aging Board.

JUSTIFICATION: Elizabeth Doyle has served as the alternate member on the Agency on Aging Board since 2006. In a letter received on March 17, 2011 Ms. Doyle wrote that it has become necessary for her to resign.

### **XIII. COUNTY ATTORNEY'S REPORT**

### **XIV. COUNTY ADMINISTRATOR'S REPORT**

1. Public Safety Building – Selection of A&E Firm
2. Six Year Road Plan for Primary and Interstate Roads (TAB **D** )

### **XV. BOARD MEMBERS' REPORT**

1. Supervisor Brown
2. Supervisor Biggs
3. Supervisor Marrs
4. Supervisor Muffo
5. Supervisor Creed
6. Supervisor Perkins
7. Supervisor Politis



## **XVI. OTHER BUSINESS**

## **XVII. ADJOURNMENT**

### **FUTURE MEETINGS**

Adjourned Meeting  
Monday, April 25, 2011  
6:00 p.m. Closed Meeting  
7:15 p.m. Regular Meeting

Regular Meeting  
Monday, May 9, 2011  
6:00 p.m. Closed Meeting  
7:15 p.m. Regular Meeting

Special Meeting  
Joint Meeting with Town of Blacksburg  
at Blacksburg Transit  
Tuesday, May 17, 2011  
5:00 p.m.

Adjourned Meeting  
Monday, May 23, 2011  
6:00 p.m. Closed Meeting  
7:15 p.m. Regular Meeting